

Morpeth First School

Asthma Policy

Head Teacher Mrs N Fielding

Asthma Champions Mrs S Bell, Mrs A Healy

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Review - Date Spring 2024



As a school, we recognise that asthma is a serious, but controllable condition. The school welcomes all children/ young people with asthma and aims to support these children in participating fully in everyday school life and support them in being '*treasured, courageous and empowered*'. Morpeth First School will take on a whole school approach to Asthma to support the children/ young people. We aim to actively involve parents/ carers/ children/ young people in the management of asthma within school as part of our whole school ethos, supporting them to become the best that they can be.

This policy has been developed within the North East and North Cumbria CHWN following National guidelines for the management of children/ young people (CYP) with asthma in consultation with staff, Governors, pupils and parents/carers of CYP with asthma at the school.

Indemnity statement

School staff should be willing to assist with inhaler administration when it has been recommended by an appropriate healthcare professional.

Important information about Asthma

- Asthma is the most common chronic condition, affecting one in eleven children.
- On average, there are two children with asthma in every classroom in the UK
- There are over 25,000 emergency hospital admissions for asthma amongst children a year in the UK.
- Children with persistent, uncontrolled, or severe asthma are more likely to miss school, compared to children with mild asthma.
- Every September, more children are rushed to hospital due to their asthma than at any other time of the year.
- Research studies suggest that asthma is responsible for up to 18% of school absences, with evidence improved asthma control improves school attendance and performance.

What is Asthma?

Asthma is a condition that affects small tubes (airways) that carry air in and out of the lungs. When a child with asthma is exposed to something that irritates their airways (an asthma trigger), the muscles around the walls of the airways tighten so that the airways become narrow and inflamed. Sticky mucus or phlegm also builds up, which can further narrow the airways. These reactions make it difficult to breathe, leading to symptoms of asthma.

The most common day-to-day symptoms of asthma are:

- Dry cough
- Wheeze (a 'whistle' heard on breathing out) often when exercising
- Shortness of breath when exposed to a trigger or exercising
- Tight chest
- Tummy ache in younger children

Medication and inhalers

There are many forms of treatment for asthma. All children with asthma will have some form of inhaled treatment.

Preventer and reliever inhalers:

The 'preventer inhalers' take time to build up in the system. They help stop asthma symptoms developing at all by protecting the airways. They can also reduce the risk of a potential life-threatening asthma attack. They are taken every day and usually at home.

The 'reliever inhalers' help symptoms to go away once they have started. These are the inhalers used during an asthma attack. It is important that in school the reliever inhaler is administered in the correct way if needed.

There is also a type of inhaler with both preventer and reliever combined. This is known as MART (maintenance and reliever therapy). This inhaler can be used according to the PAAP (Personalised Asthma Action Plan).

CYP are encouraged to carry their reliever inhaler, we would expect this to be by Key Stage 2 as soon as they are responsible enough to do so. However, we will discuss this with each child's parents or carer.

Some CYP may have several other medications which are taken morning and/or night, as prescribed by the doctor/nurse. These medications need to be taken at home regularly and correctly for maximum benefit.

Parents should be encouraged to report to school if their CYP has any changes in the treatment plan (PAAP)



HOW TO RECOGNISE AN ASTHMA ATTACK

It is important to recognize the signs and symptoms of an asthma attack in a Child/Young person (CYP). The onset of an asthma attack can gradually appear over days. Early recognition can reduce the risk of a hospital admission.

A CYP may have one or more of these symptoms during an asthma attack:



BREATHING HARD AND FAST

You may notice faster breathing or pulling in of muscles in between the ribs or underneath the ribs. (recession)

WHEEZING

This is typically a high-pitched whistling noise heard on breathing in and out, a sound produced by inflamed and narrowed airways that occur in asthma.

COUGHING

A cough may become worse , particularly at night preventing your child from having restful sleep and making them seem more tired in class.



BREATHLESSNESS

A child may become less active and reluctant to join in activities . Lack of interest in food or restlessness can be a sign that the child is too breathless to exercise or eat.

TUMMY OR CHEST ACHE

Be aware that younger children often complain of tummy ache when it is actually their chest that is causing them discomfort.

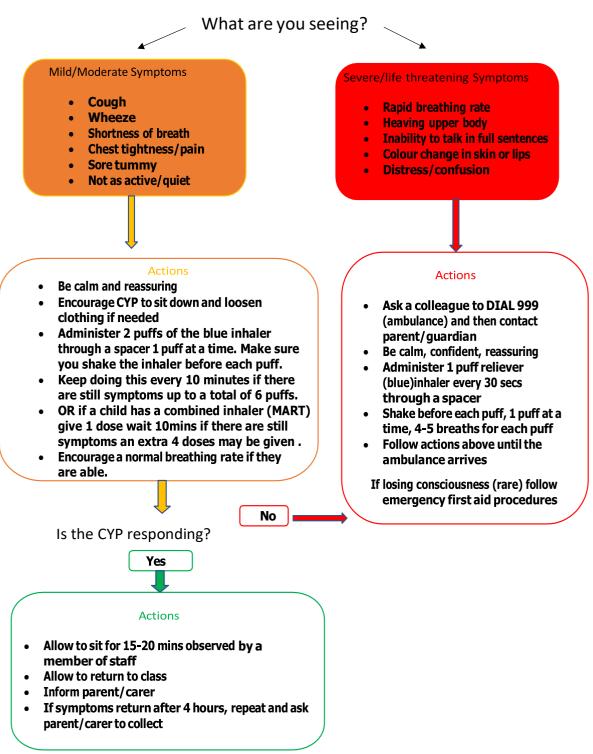


If the CYP is old enough, he/she may ask for the reliever inhaler more frequently during an attack. It is important that you follow the asthma action plan and recognize that if the reliever inhaler is not helping that it is time to seek medical help .





How Do I Manage a Child/Young Person Having an Asthma Attack?



Supporting CYP with Asthma: Legal requirements Checklist

All the resources mentioned in the checklist are available through the Beat Asthma Schools home page

School Asthma policy Asthma Register	 Supporting Pupils in school with Medical condition (Department for Education 2015) available for all staff to read and to use as guidance when developing policies Guidance on the use of Emergency Salbutamol Inhalers in Schools (Department of Health, Sept 2014) available. School asthma policy in place, developed using guidance from above and updated regularly – all staff to be made aware of the policy and where to access it Information available on inhaler devices and how to use them. System in place to identify pupils who have frequent absences from school due to asthma Have a named individual responsible for asthma Ensure school asthma register in place and updated regularly. Must state name and date of birth of child/young person. Register available to all staff – suggest displaying in school office/staff room with a photo board Ensure every CYP have an individual healthcare plan (IHCP) completed. School asthma care detailed on the IHCP and supported where needed with a specific asthma management plan
Medications	 Asthma medication is provided by the parent for school use with instructions of when and how to use, in keeping with their IHCP. A system is in place to check the expiry dates of any medication and a system to replace when expired or almost empty School staff and CYP know where their inhaler and spacer are kept – must be accessible at all times Inhalers should be kept in a cool environment If using a metered dose inhaler ("puffer" type), a spacer device must also be provided by the parent. Medication must be clearly labelled with a pharmacy label displaying name/dose/instructions Usage of reliever medication must be recorded, and parents informed.

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Pupils that self-manage (Children in Morpeth First School will not be responsible for self managing their condition)	 If a CYP carries their own inhaler as part of their IHCP, a spacer and metered dose inhaler should be available for them to use in school – provided by the parent Parents should be informed if a CYP who self manages appears to be using their inhaler more than usual Encourage every CYP to carry a copy of their school plan in their personal planner.
Staff Training	 Recommended that all school staff (not just first aiders) attend an asthma awareness session <u>https://www.educationforhealth.org/course/supporting-children-and-young-peoples-health-improving-asthma-care-together/</u> Asthma attack flow chart displayed in school – all staff to be familiar Staff administrating inhalers should be knowledgeable of the correct technique
Emergency Inhaler kits - To use if pupils own not available	 Suggest minimum x 3 emergency inhaler kits are purchased to keep in school as part of school asthma policy, conveniently located in key areas Can only be used for CYP who have a diagnosis of asthma or have been prescribed a salbutamol inhaler with the exception where parents have submitted the opt out consent. An emergency kit should be taken out of school for offsite activities/residential trips Each kit should consist of: Asthma register (with parental consent) 1 large volume spacer device 1 salbutamol 100mcgs per puff inhaler Information leaflet on how to administer Asthma attack flow chart Inhaler actuation chart Letter template to send to the parent informing them that the emergency inhaler/spacer has been used. Every inhaler following use should be returned to pharmacy for safe disposal. Each spacer used for a single child only could be retained and labelled for that child / given to the parent for home use /returned to pharmacy for safe disposal.

Emergency Salbutamol Inhaler in School

As a school we are aware of the guidance, '*The use of emergency salbutamol inhalers in schools from the Department of Health' (March 2015),* which gives guidance on the use of emergency salbutamol inhalers in schools. The document can be found on

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/41646 8/emergency_inhalers_in_schools.pdf.

This guidance enables our school to have spare relief inhalers and spacers. Our kits are kept in the medical room in the main entrance area. If a child with asthma is on a trip, the class teacher will take an emergency kit for use providing the parent gives permission for the emergency inhaler to be used.

School Trips/Residential Visits

No child will be denied the opportunity to take part in school trips/residential visits because of asthma, unless so advised by their GP or consultant. The child's reliever inhaler will be readily available to them throughout the trip, being carried by the supervising adult.

For residential visits, staff will be trained in the use of all the CYP regular treatments, as well as emergency management. It is the responsibility of the parent/carer to provide written information about all asthma medication required by their child for the duration of the trip. Parents must be responsible for ensuring an adequate supply of medication is provided which is clearly labelled with the prescribed instruction. Group leaders will have appropriate contact numbers and a copy of each Personal asthma action plan (PAAP) see below.

A school spare reliever inhaler will be taken on the trip as advised in <u>https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/41646</u> <u>8/emergency_inhalers_in_schools.pdf</u>

Personal Asthma Action Plans (PAAP) Appendix 4/5 example

National Guidance recommends that every CYP who has asthma is provided with a Personal asthma action plan PAAP. This would ensure asthma symptoms are managed effectively.



A personalised asthma action plan.



A school personalised asthma plan

Green zone – Good Amber zone – Warning Red zone – Severe 200 40 Warning signs that your asthma is getting Your asthma is under control if: If after 6 puffs of your blue inhaler you worse: experience any of the following symptoms Your breathing feels good · You had a bad night with cough or wheeze and within the nest 4 hours: You have no cough or wheeze might be tired in class Your sleeping is not disturbed by coughing You are able to do your usual activities You are still breathing hard and fast You still feel tight and wheezy You have a cough, wheeze or 'tight' chest and feel out of breath . You are not missing schoolIf you check your Peak Flow, it is around your are too breathless to talk in a . You You need to use your reliever more than usual sentence best You are feeling frightened and exhausted . Tell a member of staff or ask a friend to get help Other serious symptoms are: BEST PEAK FLOW. Colour changes - very pale / grey / blue Using rib and neck muscles to breath, nose flaring **Amber Zone Action Green Zone Action Red Zone Action** Use your spacer with the blue reliever Take your normal medications puffer and do the following: Take 10 puffs of your Preventer (taken at home) Take 2 puffs of the blue inhaler with your spacer 1 blue inhaler via a spacer and ouff at a time. Keep doing this every 10 minutes, if you still have symptoms, up to a total of 6 puffs. puff at **CALL 999** Sit quietly, where an adult can see you for 10 minutes until you are feeling better and can go back Reliever (to use in school before exercise and Whilst waiting for the ambulance to arrive before exposure to triggers 4 hourly if needed) • If you feel like this again after 4 hrs, tell a member of and using your spacer, keep taking 1 puff of your blue inhaler every 30 seconds, staff, repeat above and school should phone your parent to collect you breathing at a normal rate for 4-5 breaths. School need to write how much inhaler you have Stay where you are and keep calm used in your diary or tell your parent If the pupil becomes unresponsive and has an adrenaline pen for allergies-use it now. Others (taken at home) IMPORTANT: If 6 puffs of the blue inhaler via the spacer is not working or its effect is lasting less than **4 hrs** and you have increasing wheeze or Additional comments or information My spacer/inhaler/adrenaline pen is kept: chest tightness, move to the Red Zone

School Environment

The school does all that it can to ensure the school environment is favourable and supports CYP with asthma. The school has a definitive no-smoking policy. Triggers will be recorded in the asthma action plans (PAAP). It is not always possible to avoid all triggers. Awareness/assessment of common triggers to asthma can reduce risk.



Potential triggers in school

Chemicals/fumes as far as possible, pupils should try to avoid fumes in science, art and craft lessons that are known to trigger their asthma. They may need to leave the room until the fumes are no longer in the room

Mould/damp Classrooms should be well aired and ventilated. Any evidence of damp/mould within school should be acted on quickly. Where possible, autumn leaves falling from trees, forming piles should be kept away from pupil areas and regularly removed as the mould from these can be a trigger to asthma.

Grass and Pollens Pupils with asthma should be able to use their salbutamol regularly every 4 hours if the pollen count is known to be high or if they are having troublesome hay fever symptoms. Pupils may need to be given an option to do indoor PE if the pollen count is high. Where possible, grass cutting should be avoided during school hours or limited to late afternoons.

Aerosols/sprays Many children have asthma that can be triggered by strong odours and aerosols. Ensure changing rooms are well ventilated and encourage the use of roll-on deodorants and unscented products. Consideration should be given to allowing pupils with this trigger to have alternative changing facilities

Changing Weather Pupils may need to use their blue inhaler before outside play depending on the weather. Commonly, cold, damp, weather can be a trigger. Thunderstorms can also trigger asthma attacks as large quantities of pollen are released into the air.

Exercise, activity and after school clubs

Sports, games, and activities are an essential part of school life for all CYP and is a government recommendation. School staff and PE teachers will be informed which children in their class have asthma from the school's asthma register. All CYP who have been advised to take their reliever inhaler before participating in exercise should be encouraged to take 15-30 minutes before the activity begins. Reliever inhalers should be easily accessible during sport.

When Asthma control causes concern

The aim of asthma medication is to allow people with asthma to live a normal life. If a member of staff has concerns about a student/attendance relating to control of asthma symptoms this will be discussed with parents and an asthma review will be encouraged. If concerns continue the asthma champion/ lead will gain consent from parents to contact appropriate health care professionals to ensure the CYP needs are met.

However, the school recognises that pupils with asthma could be classed as having disability due to their asthma as defined by the Equality Act 2010, and therefore may have additional needs because of their asthma.



Staff Training

It is highly recommended that all school staff complete an annual awareness session. Please see the link below:

https://www.educationforhealth.org/course/supporting-children-and-young-peoples-healthimproving-asthma-care-together/

References

- 1. BTS/SIGN asthma Guideline
- 2. Department of Health (2014) Guidance on the use of emergency salbutamol inhaler in schools
- 3. Beat asthma Home Beat Asthma
- 4. National bundle of care for children and young people with asthma <u>NHS England</u> <u>» National bundle of care for children and young people with asthma</u>
- 5. E Learning asthma training <u>https://www.educationforhealth.org/course/supporting-</u> <u>children-and-young-peoples-health-improving-asthma-care-together/</u>

Resources tailored to the needs of schools

- https://www.beatasthma.co.uk/resources/schools/
- <u>https://www.asthma.org.uk/advice/resources/#schools</u>

APPENDIX

- 1.School action plan
- 2.Individual healthcare plans
- 3.Use of Emergency inhaler in school consent form
- 4.Personal asthma action plan (PAAP)
- 5.School individualised plan

APPENDIX 1	School Action Plan	Date:
Name		Affix photo here
Date of birth		
Allergies		
Emergency co	ntact	
Emergency co	ntact number	
Doctor's phone Class	e number	

What are the signs that you/your child may be having an asthma attack?

Are there any key words that you/your child may use to express their asthma symptoms?

What is the name of your/your child's reliever medicine and the device?		
Does your child have a spacer device? (please circle)	Yes	No
Does your child need help using their inhaler? (please circle)	Yes	No

What are your/your child's known asthma triggers?



Template individual healthcare plan

Name of school/setting	
Child's name	
Group/class/form	
Date of birth	
Child's address	
Medical diagnosis or condition	
Date	
Review date	
Family Contact Information	
Name	
Phone no. (work)	
(home)	
(mobile)	
Name	
Relationship to child	
Phone no. (work)	
(home)	
(mobile)	

Clinic/Hospital Contact

Name Phone no.

G.P.

Name	
Phone no.	

Who is responsible for providing support in school

Describe medical needs and give details of child's symptoms, triggers, signs, treatments, facilities, equipment or devices, environmental issues etc

www.beatasthma.co.uk



Name of medication, dose, method of administration, when to be taken, side effects, contra-indications, administered by/self-administered with/without supervision

Daily care requirements

Specific support for the pupil's educational, social and emotional needs

Arrangements for school visits/trips etc

Other information

Describe what constitutes an emergency, and the action to take if this occurs

Who is responsible in an emergency (state if different for off-site activities)

Plan developed with

Staff training needed/undertaken - who, what, when

Form copied to

www.beatasthma.co.uk



Dear Parent



We are reviewing our asthma policy which recommends that our school keeps a asthma register for children who have asthma. We also have an emergency relief inhaler that can be used for any child within school who has a diagnosis of asthma or has been prescribed a reliever inhaler to be used in an emergency where their own is not immediately available in school.

Your child will still need their own reliever in school which is clearly labelled with their name/expiry date and instructions/dose as well as an appropriate spacer device.

Please fill out the form below with information about your child to help us update our records.

If your child does not have a spacer or have had an asthma review in the last 12 months please arrange an appointment with your GP Practice.

Many thanks

Yours sincerely

		Please tick
I can confirm that my child has been	n diagnosed with asthma	
I can confirm that my child has been	n given a reliever inhaler	
I can confirm that I have supplied a reliever inhaler and spacer which is clearly labelled with my child's name /dose and expiry date.		
I have filled in the school asthma plan form and returned it to school		
Please tick if you DO NOT wish your child to use the School relief inhaler in an Emergency		
Print name Name of child	Sign Class/group	Date



Healthcare Plan for a Pupil with Medical Needs

Details of Child and Condition	
Name of child:	
Date of birth:	
Class/Form:	
Medical Diagnosis/Condition:	
Triggers:	Add photo here
Signs/Symptoms:	
Treatments:	
Has the Parental Consent Form been completed?	Yes/No
(Medication cannot be administered without parental approval) Date: Review Date:	
Medication Needs of Child	
Medication:	
Dose:	
Specify if any other treatments are required:	
Can the pupil self-manage his/her medication? Yes/No If Yes, specify the a monitor this:	arrangements in place to



Indicate the level of support needed, including in emergencies: (some children will be able to take responsibility for their own health needs)

Known side-effects of medication:

Storage requirements:

What facilities and equipment are required? (such as changing table or hoist)

What testing is needed? (such as blood glucose levels):

Is access to food and drink necessary? (*where used to manage the condition*): Yes/No Describe what food and drink needs to be accessed

Identify any dietary requirements:

Identify any environmental considerations (such as crowded corridors, travel time between lessons):

Action to be taken in an emergency (If one exists, attach an emergency healthcare plan prepared by the child's lead clinician):

Staff Providing Support

Give the names of staff membe	ers providing support (Sta	ate if different for off-site activities):
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Describe what this role entails:

Have members of staff received training? Yes/No

(details of training should be recorded on the Individual Staff Training Record, Appendix 4)

Where the parent or child have raised confidentiality issues, specify the designated individuals who are to be entrusted with information about the child's condition:

Detail the contingency arrangements in the event that members of staff are absent:

Indicate the persons (or groups of staff) in school who need to be aware of the child's condition and the support required:

Other Requirements

Detail any specific support for the pupil's educational, social and emotional needs (for example, how absences will be managed; requirements for extra time to complete exams; use of rest periods; additional support in catching up with lessons or counselling sessions)

Emergency Contacts		
Family Contact 1	Family Contact 1	
Name:	Name:	
Telephone		
Work:	Telephone	
	Telephone <i>Work</i> :	
Home:		
	Home:	
Mobile		

Relationship:	Mobile: Relationship:
Clinic or Hospital Contact Name: Telephone: Work:	<i>GP</i> Name: Telephone: <i>Work</i> :
Signatures	
Signed	Signed
(Headteacher)	(Medication Coordinator)

Appendix 4 Personal asthma action plan (PAAP)

Remember: take your blue inhaler before you come into contact with any of your triggers if needed and regularly in response to symptoms if you have a cold. Your Asthma Nurse's name beat asthma place your logo here and telephone number is: My Triggers are: Your doctor's name Plan For and telephone number is: . Best Peak Flow **Common Triggers are:** . Viruses Date Changes in weather House dust mites Animal fur, feathers and their bedding . Foods Exercise Upset, distress, and emotions 0) Smoke – cigarettes and fires Additional Comments: Recommended website www.beatasthma.co.uk Asthma+LungUK at: www.asthma.org.uk This leaflet is intended for colour printing. 0 0 Amber zone – Warning

Green zone – Good



- your breathing feels good
- you have no cough or wheeze
- your sleeping is not disturbed by coughing
- you are able to do your usual activities
- you are not missing school if you check your Peak Flow, it is around your best

BEST PEAK FLOW

Green Zone Action - take your normal medications

Your preventer inhaler is a ...

colour and is called ...

You take puffs/sucks every morning and every night even when you are well.

Other asthma medications you take are:

••••••	
Your reliever inhaler is a	
colour and is called	

puffs/sucks up to 3 times in a week You take for symptoms and before exposure to your triggers (see your list) if needed.

If you are needing to use your reliever inhaler more than 3 times per week for symptoms

Move to the AMBER ZONE

If you are using your blue inhaler more than 3 times per week for symptoms or you often wake at night with a cough or wheeze, arrange a review with your asthma nurse or GP.

Warning signs that your asthma is getting worse:

- . you have symptoms (cough, wheeze, 'tight chest' or feel out of breath)
- you need your reliever inhaler more than usual
- your reliever is not lasting four hours
- your peak flow is down by a third PEAK FLOW 1/3 DOWN

Amber Zone Action – continue

- your normal medicines AND
- Take **2 puffs** of the BLUE inhaler with your spacer 1 puff at a time. Keep doing this every 10 minu if you still have symptoms up to a total of 6 puffs
- You can do this every 4 hours but must make an appointment at your GP surgery within the
- If you need to do this more than every 4hrs, you must see your GP today or go to A&E
 - Start keeping a record of your symptoms and peak flow readings to take to the Doctor

IMPORTANT:

If after your 6 puffs you still have increasing wheeze or chest tightness

Move to the RED ZONE



Red zone – Severe

- you are still breathing hard and fast
- you still feel tight and wheezy •
- you are too breathless to talk in a sentence
- you are feeling frightened and exhausted

Other serious symptoms are:

colour changes - very pale / grey / blue using rib and neck muscles to breath, nose flaring .

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Red Zone Action

Take 10 puffs of the blue inhaler via a spacer and call 999

- Asthma can be life threatening
- Do not attempt to do a peak flow
- Whilst waiting for the ambulance and using your spacer, take 1 puff at a time of your blue inhaler, breathing at a normal rate for 4-5 breaths, every 30 seconds
- Stay where you are and keep calm
- If your child becomes unresponsive and has an adrenaline pen for allergies-use it now. .

Additional comments or information

APPENDIX 5

Remember: take your reliever inhaler before you come into contact with any of your triggers and every 4 hours if you have a cold

Your Triggers are:

- •
- •
- •
- •
- •
-

Common Triggers are:

- Viruses
- Changes in weather
 House dust mites
- Animal fur, feathers and their bedding
 Foods
 Exercise
 Upset, distress, and emotions
 Smoke -cigarettes and fires

Emergency contact numbers:

Your GP's name and telephone number is:

Dr

Additional Comments:

www.beatasthma.co.uk www.asthma.org.uk

Keep this with you at all times in school

School Asthma Management Plan

Pupil Photograph

Best Peak Flow.....

Date.....





Green zone – Good



Your asthma is under control if:

- Your breathing feels good
- You have no cough or wheeze
- Your sleeping is not disturbed by coughing
- You are able to do your usual activities
- You are not missing school
- If you check your Peak Flow, it is around your best

BEST PEAK FLOW

Green Zone Action

Take your normal medications

Preventer (taken at home)

Reliever (to use in school before exercise and before exposure to triggers 4 hourly if needed)

.....

Others (taken at home)

Amber zone – Warning

Warning signs that your asthma is getting worse:

00

- You had a bad night with cough or wheeze and might be tired in class
- You have a cough, wheeze or 'tight' chest and feel out of breath
- You need to use your reliever more than usual

Tell a member of staff or ask a friend to get help

Amber Zone Action

Use your spacer with the blue reliever puffer and do the following:

- Take 2 puffs of the blue inhaler with your spacer 1 puff at a time. Keep doing this every 10 minutes, if you still have symptoms, up to a total of 6 puffs.
- Sit quietly, where an adult can see you for 10 minutes until you are feeling better and can go back into class
- If you feel like this again after 4 hrs, tell a member of staff, repeat above and school should phone your parent to collect you
- School need to write how much inhaler you have used in your diary or tell your parent

IMPORTANT: If **6** puffs of the blue inhaler via the spacer is not working or its effect is lasting less than **4 hrs** and you have increasing wheeze or chest tightness, move to the <u>Red Zone</u>



If after 6 puffs of your blue inhaler you experience any of the following symptoms within the nest 4 hours:

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- You are still breathing hard and fast
- You still feel tight and wheezy
 - You are too breathless to talk in a sentence
- You are feeling frightened and exhausted

Other serious symptoms are:

•

Colour changes - very pale / grey / blue
Using rib and neck muscles to breath, nose flaring

Red Zone Action Take 10 puffs of your blue inhaler via a spacer and CALL 999

- Whilst waiting for the ambulance to arrive and using your spacer, keep taking 1 puff of your blue inhaler every 30 seconds, breathing at a normal rate for 4-5 breaths.
 Stay where you are and keep calm
- Stay where you are and keep calm
 If the pupil becomes unresponsive and has an adrenaline pen for allergies-use it now.

Additional comments or information

My spacer/inhaler/adrenaline pen is kept:

